

# **Marymount Girls National School**

## **Mobile Phone / Media Device Policy**

### **Introductory statement**

This policy was drafted at the beginning of the academic year 2012/2013 initially by a committee of staff members and then in consultation with the whole teaching staff, parents and the Board of Management and reviewed in January 2015.

### **Rationale**

- It is an area of concern identified by the school community
- To prevent cyber bullying in the school
- To ensure an orderly climate for learning in the school

Where a pupil brings a mobile phone or media device to school, the phone or media device must be kept out of sight and switched off during the school day. It may not be used for any purpose on school premises, grounds or during off-site school activities (such as sports activities or trips). The only exceptions to this are in the case of an emergency or with the permission of a teacher.

In the event of misuse of a mobile phone or media device the pupil will be required to hand the phone or device over to a member of staff and parents will be asked to collect it from the school office.

Where the school has a concern around the improper use of mobile phones the advice and/or assistance of the Garda Juvenile Liaison Officer may be sought.

The school accepts no responsibility for replacing lost, stolen or damaged mobile phones or media devices. The safety and security of mobile phones or media devices is wholly a matter for pupils and parents.

The school accepts no responsibility for pupils who lose or have their phones or media device stolen while travelling to and from school.

Pupils should mark their phones and media device with their name and keep it secure at all times.

Mobile phones or media devices which are found in the school and whose owner cannot be located should be handed to a member of staff.

### **Review Procedure**

The policy will be reviewed regularly in the light of experience. It will be reviewed by the full staff and Board of Management every five years. Next review of this policy will occur before or during the school year 2020.