



## Marymount National School

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### Child Safeguarding Statement and Risk Assessment

Marymount NS is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools 2017](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Marymount NS has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Bairbre English
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Miriam Grogan
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

- 5 The following procedures/measures are in place:
  - In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DE website.
  - In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\)](#) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant

Registered Charity Number: 20129071

Roll No: 19215C

Garda vetting and recruitment circulars published by the Department of Education and available on the DE website.

- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages Board of Management members to avail of relevant training
  - The Board of Management maintains records of all staff and Board member training
  
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
  
- In this school the Board has appointed the abovenamed DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the schools child safeguarding statement.
  
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
  
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
  
- The various procedures referred to in this Statement can be accessed via the school's website, the DE website or will be made available on request by the school.

**Note:** The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
  
- 7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 11/05/2021 [date].

This Child Safeguarding Statement was reviewed by the Board of Management on 20/06/2023 [most recent review date].

Signed: John Corbett M.

Chairperson of Board of Management

Date: 20/06/2023.

Signed: Barbora English

Principal/Secretary to the Board of Management

Date: 20/06/2023

# Child Safeguarding Risk Assessment

## Written Assessment of Risk of Marymount NS

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Marymount NS.

### 1. List of school activities

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching, counselling, coaching.
- Outdoor teaching activities
- Sporting Activities
- School outings
- Use of toilet areas in schools
- Annual Sports Day
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational needs, including intimate care where needed,
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Care of pupils with specific vulnerabilities/ needs such as pupils from ethnic / religious minorities/migrants, pupils perceived to be LGBT, children in care, Children with medical needs
- Recruitment of school personnel.
- Volunteers/Parents in school activities
- Visitors/contractors present in school during school hours.
- Visitors/contractors present during after school activities.
- Use of Information and Communication Technology by pupils in school, including social media, and online teaching and learning remotely.
- Students participating in work experience in the school.
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- Holiday Provision including Summer Camps.

### 2. The school has identified the following risk of harm in respect of its activities -

- Risk of harm not being recognised /reported promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child

- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to bullying of child
- Risk of harm due to racism
- Risk of harm due to inadequate supervision of children in school or at off site activities.
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school or inappropriate use of online remote teaching and learning communication platform.
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

**3. The school has the following procedures in place to address the risks of harm identified in this assessment -**

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The School's *Child Safeguarding Statement, Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)
- All staff and members of Board of Management are encouraged to avail of training.
- The school implements in full the Stay Safe Programme, the SPHE Curriculum, the Incredible Years, Friends for Life and the KiVa Anti-Bullying Programmes.
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*.
- The school has a yard/playground supervision procedure to ensure appropriate supervision of children during, assembly, dismissal and breaks during school time, after school activities and holiday provision and requires staff vigilance in respect of specific areas such as toilets etc.
- The school has a Health and Safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting
- The school adheres to the Teaching Council codes of conduct for teaching staff and complies with the agreed disciplinary procedures for staff.
- The school has a Special Educational Needs policy.
- The school has an intimate care policy/plan in respect of students who require such care

- The school has in place policy and procedures for the administration of medication and First Aid to pupils including PPPs where relevant.
- The school has in place a code of behaviour.
- The school has an Acceptable Use Policy in place which includes provision for online teaching, learning remotely and governing the use of smart phones and tablet devices in the school by pupils as per circular 38/2018 and has communicated this policy to parents
- The school has in place a Critical Incident Management Plan.
- All external personnel who visit the school for the purposes of supplementary curriculum delivery are Garda Vetted and complete a statutory declaration and form of undertaking. All such personnel must be accompanied / supervised by a member of teaching staff at all times while in contact with students.
- In respect of school outings where additional non- school personnel may also be present, school staff accompanying the pupils must be present at all times and keep the children under their direct supervision.
- All student teachers and students undertaking work experience are Garda Vetted and complete a statutory declaration and form of undertaking. All such personnel must be accompanied/supervised by a member of teaching staff at all times while in contact with pupils.
- Doors to rooms where teaching/counselling takes place have a glass panel fitted.
- One to one support takes place with the door open.
- Visitors to the school must be accompanied by school personnel at all times.
- All above procedures remain applicable during after School / Holiday Provision.

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.